

## Ways to Say Goodbye

### 1. Goodbye

This, of course, is the most basic way to politely say “I am leaving” to a group of people. It is considered formal but warm and is appropriate in any situation.

### 2. Bye

This is the shortened form of “goodbye”. Strictly speaking, it was originally considered the informal version of goodbye but this short and simple phrase is now accepted as an appropriate way to say farewell

### 3. I’ve got to get going

This phrase basic tells people you are leaving and that there is a reason that you need to leave.

### 4. Have a nice/good day

This is a warm and cheerful way you can say goodbye. It’s usually said to someone who is leaving, so if someone says “goodbye” to you, you can say this instead of just “goodbye” back.

### 5. Until next time

You can use this phrase to say “goodbye” to someone who you don’t necessarily have plans with, but who you are confident you will run into again.

### 6. I look forward to our next meeting

This way to say “goodbye” is commonly heard in a business setting.

### 7. See you later

This is a good way to say goodbye if you are leaving friends you have plans with.

### 8. See you soon.

Good way to say goodbye to friends.

### 9. Take care

This is a warm and sweet way to say goodbye to a friend or colleague.

### 10. Bye bye

Only really appropriate in informal situations.

### 11. Take it easy

This is similar to “have a nice day” but more informal.

### 12. I’m off

When you say this, you are basically saying that you are leaving. This is considered very informal so you shouldn’t use it in a business setting or around people who you need to be respectful towards.